

**No. A-42/4/2017-ESTB and CASH Sec**  
**Government of India**  
**Ministry of Development of North Eastern Region**

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Vigyan Bhawan Annexe,  
Maulana Azad Road,  
New Delhi-110011.

Dated the 24<sup>th</sup> November, 2023

**OFFICE MEMORANDUM**

**Subject: Reconstitution of Complaints Committee against Sexual Harassment of Women at Workplace in the Ministry of Development of North Eastern Region-reg.**

In supersession of this Ministry's O.M. of even number dated 27.03.2023 on the above mentioned subject, the Internal Complaints Committee of Ministry of Development of North Eastern Region is reconstituted as under, with effect from 23.11.2023 and until further orders:-

i)	Ms. Anuradha S. Chagti, Joint Secretary	Chairperson
ii)	Shri V. K. Balayan, Deputy Secretary	Member
iii)	Ms. Anjana, Under Secretary	Member
iv)	Ms. Swati Kant, Section Officer	Member & Secretary
v)	Ms. Vaishali Dhoot, Founder, Streebal Foundation	External Member

**2. Mandate of the Committee:**

- i. The Committee will function in terms of judgement delivered by the Hon'ble Supreme Court in matters relating to sexual harassment in work place, which has since been included in the CCS (Conduct) Rules, 1964 as Rule 3 C.
- ii. The Committee will review the programmes and monitor implementation of development schemes for women in accordance with the guidelines suggested by the National Commission for Women.
- iii. The Committee will look into all complaints of sexual harassment received from employees of Ministry of DoNER in lines with duty of Employer in work place or other institutions to prevent or deter the commission of acts of sexual harassment in terms of guidelines and norms laid by Hon'ble Supreme Court in Vishakha & Others versus the State of Rajasthan and others (JT1997(7) SC 3847).

*Ilp*  
24/11/2023

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**Dated 24<sup>th</sup> November, 2023.**

- iv. DoPT's O.M. No. 430/5/2012-Estt. A, O.M No. 13020/2/2016-Estt.(L) dated 14.07.2016 and O.M. No. 11012/5/2016-Estt.A-III dated 02.08.2016 may be referred to while dealing with the matter related to sexual harassment of women at work place.
3. The Chairperson shall have the authority to co-opt or call for the participation of any other officer of the Ministry as and when required by the Committee.
4. All complaints by the women employees against sexual harassment received in the Ministry shall be routed through the Secretary of the Committee to maintain proper record of such complaints and their disposal.

This issues with the approval of Secretary, DoNER.

*JW*  
24/11/2023

(Jaya Shah)

Under Secretary to the Government of India  
Tel. 23022025

To

Chairperson/Members of the Committee, Ministry of DoNER.

Copy for information to:

- i. PPS to Secretary, Ministry of DoNER.
- ii. The Secretary, Ministry of Women and Child Development, Shastri Bhawan, New Delhi.
- iii. All Wing Heads and Divisional Heads in the Ministry of DoNER.
- iv. US(IT), MDoNER with the request to get it published on the website of the Ministry.
- v. All Sections in the Ministry.
- vi. E-office notice board.