

No. IT-17/9/2023-UNDER SECRETARY(PS)/CN-120086
Government of India
Ministry of Development of North Eastern Region

Level IV, East Block-10
Sector-1, R.K. Puram
New Delhi-110066
Dated, the 22nd February, 2024

ORDER

Subject: STRENGTHENING OF MONITORING MECHANISM OF ONGOING PROJECTS SANCTIONED UNDER VARIOUS SCHEMES OF MDoNER.

The undersigned is directed to convey that MDoNER has decided to strengthen the mechanism for inspection and monitoring of ongoing projects under various schemes of MDoNER. Henceforth, mechanism elaborated in succeeding paragraphs would be followed in MDoNER for monitoring of the ongoing projects for proper implementation, their timely completion and proper utilization of assets created after completion for a period of 01 year from expiry of Defect Liability Period. This monitoring is in addition to the monitoring as per Scheme Guidelines and technical monitoring by the implementing Agencies. The Project Implementation on ground will be inspected and monitored by MDoNER through Project Quality Monitors (PQMs) empanelled by **NEDFi**. Technical inspection and monitoring of big infrastructure projects (say > Rs. 20 cr.) will also be done through Third Party Technical Inspection (TPTI) by IITs/NITs/Govt Engineering colleges in NER. The detailed Standard Operating Procedure (SoP) for inspection and monitoring of the ongoing/completed projects is given in succeeding paragraphs:


(i) **At implementation stage:-** The following aspects would be inspected and monitored at implementation stage :

- Physical progress on ground
- Financial progress and fund utilization
- Report on Quality Assurance System and project implementation quality
- Variation in scope of work vis-à-vis sanctioned Scope of work
- Report on Cost variations and time overruns
- Suggestion on remedial measures to improve physical and financial progress as on required basis

(ii) **Post implementation Stage -** The following aspects would be evaluated and monitored at post implementation stage:

- Report on assets created vis-à-vis sanction
- Report on functionality and usage for a period of 01 year from expiry of Defect Liability Period.
- Status of O&M by the designated authority as per sanction
- Overall report on sustainability of assets created

2. The empanelment of PQMs will be done as per qualification criterion given at **Annexure-I** and the Honorarium and Travelling Allowance shall be paid as mentioned in **Annexure-II**. The PQMs shall submit the report to MDoNER in the prescribed formats decided by MDoNER from time to time as per nature of the project. The list of projects being visited by the PQMs would be as per the directions of MDoNER from time to time.
3. The TPTI of big infrastructure project (say > Rs. 20 cr) shall be got done through IITs/NITs/Govt Engineering Colleges in NER as per mutually agreed terms and conditions in the form of a MoU to be signed between NEDFi and the IITs/NITs/Govt. Engineering Colleges. The IITs/NITs/Govt. Engineering Colleges shall submit the report to MDoNER as per the prescribed format attached with the MoU. The TPTI will be done as per the requirement of MDoNER from time to time.
4. The report being submitted by the PQMs and by the IITs/NITs/Govt. Engineering Colleges will be analyzed by a PMU being set up in MDoNER for further necessary action by MDoNER.
5. TPTI for all the big infrastructure projects (say > Rs 20 Cr) shall be done on quarterly basis.
6. In addition to the infrastructure projects, Livelihood projects shall also be inspected and monitored through the Domain experts.
7. The expenditure incurred on inspection and monitoring through PQMs and the TPTI shall be booked in the NESIDS scheme under the fund earmarked for administrative charges for the Scheme (1% of Scheme Outlay)
8. This issues with the approval of the competent authority.


24/02/2024

Under Secretary to the Government of India

Tel: 011-26100337

Email: nitai.kumar@gov.in

Encl: As above.

To

The CMD, NEDFi
NEDFi House, Guwahati
Assam.

Copy to :

1. PS to Hon'ble Minister, MDoNER, Vigyan Bhawan Annexe, New Delhi.
2. APS to Hon'ble MoS, MDoNER, Vigyan Bhawan Annexe, New Delhi.
3. PPS to Secretary, MDoNER, Vigyan Bhawan Annexe, New Delhi.
4. PS to Secretary, North Eastern Council, Shillong, Meghalaya.
5. PPS to AS&FA, MDoNER, Udyog Bhawan, New Delhi.
6. Sr. EA/JS(S)/JS(AD)/JS(AC)/SA(SG), MDoNER, Vigyan Bhawan Annexe, New Delhi.
7. All Directors/Deputy Secretaries of the Programme Divisions, MDoNER.

Criteria for empanelment of Project Quality Monitors (PQMs)

Criteria No.1-The candidate should be a Graduate in Civil Engineering from a recognized University.

CriteriaNo.2

- i. - ***For inspection of Road/Bridges/Buildings/other Infrastructure Projects-*** The candidate should have retired from the post not below the level of Superintending engineer or equivalent from a Govt. organization, Central/ State public sector undertakings (PSUs) or their subordinate offices with a minimum one year of service at SE level. Serving and retired faculty members of Government engineering colleges/ IITs/NITs, etc. who have worked / consulted in the field of road construction can also apply.

Criteria No.3 - No applicant would be allowed to work as PQM after completing the age of 67 years, therefore, the applicant should not have attained the age of 65 years on the last date of application so that the applicant is able to work as PQM for at least 2 years, subject to satisfactory performance.

Criteria No. 4 - A candidate who has not worked with any organization cumulatively for 3 years after retirement shall not be eligible.

CriteriaNo.5

- i. ***For inspection of Road/Bridges Projects-*** The candidate (retired Government Official) should possess the experience of working in the field of construction of roads for at least 5 years in last 10 years before his retirement from Government service.
- ii. The serving and retired faculty members of Government Engineering colleges/ IITs/ NITs, should possess minimum 10 years experience in the field of planning/ design/ supervision/ execution/ consultancy of construction and maintenance of roads/Bridges.
- iii. The candidates would be required to furnish the list of Road/bridge works in which they were associated at the planning / design/ execution/ supervision level. This should be self certified as per the format attached.

CriteriaNo.6:

The candidate already empanelled with MoRTH/PMGSY/NHAI/NHIDCL as National/State Quality Monitors(NQMs/SQMs) may be given priority for empanelment.

Criteria No.7-

The candidate should be willing to work as Project Quality Monitor with high ethical standards and sign the code of conduct.

Criteria No. 8-

The reporting is to be done through web & mobile based application. The candidate, therefore, should have working knowledge of computers and smart phones or be willing to learn the same.

CV format for Empanelment as Project Quality Monitor

(passport size
coloured
photograph of
candidate to be
pasted in the box)

1. **Name:**
(as per service records):
2. **Date of Birth:**
Date/Month/Year
(in words)
3. (i) **Date of Retirement from Govt. Service:**.....
Date/Month/Year
(in case of retired officer)
- (ii) **Date of Regular Appointment in Academic/Research Institute:**....
Date/Month/Year
(in case of working officials)
4. **Communication Address:**
5. **Contact Information:**
 - a. Residence Landline phone:
 - b. Mobile No(s).:
 - c. e-mail Id.(in CAPITAL LETTERS):

6. Educational & Professional Qualifications:*(as per Selection Criteria No.1)*

Sl. No.	*Degree	Year of Passing	Subject/ Discipline / Specialization	University	Remarks
1.	Bachelors Degree				
2.	Masters Degree				
3.	Doctoral Degree				
4.	Other Degree				
5.					
6.					

**enclose copy of Certificates*

7. (i) PAN**number-

enclose copy of documents8. Employment record of last 10 years of Government service:***(as per Selection Criteria No.5)*

Sl. No.	Organisation/ Department	Post Held / Pay Level as per Central Govt Pay Matrix	Duration		Details of work experience
			From	To	

9. Employment record post retirement:*(as per Selection Criteria No.4)*

Sl. No.	Organisation	Position held	Duration		Details of work experience
			From	To	

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10. **Field of Specialization/Special Interest(if any):**

11. **Post from which retired:***(as per Selection Criteria No.2, Attach PPO):*

12. **Vigilance Clearance**(Attach a self sworn affidavit as per format attached) :

13. **References** (02 references of serving Govt Officials/faculty members):

14. **Other Details (Membership of professional bodies, authorship of technical papers, consultancies, etc.):**

15. **Application made for Inspection of:** *(Check any ONE BOX)*

Road Projects:

Building Projects:

Other Infrastructure projects:

16. . **Two References of serving officials/faculty:**

17. **Willingness to work as PQM:**

- a. The undersigned is maintaining a good health and is willing to take up field inspection assignments and other office works as Project Quality Monitors under MDoNER.
- b. I understand that I may be assigned to carry out field inspections in any state of the North Eastern Region in accordance with the Guidelines.

Declaration : I hereby declare that the details furnished above are true and correct to the best of my knowledge. In case any of the above information is found to be false or misleading or misrepresenting, I am aware that I may be held liable for it and my empanelment as PQM may be immediately cancelled and necessary action, as deemed fit, may be taken against me.

Signature.....

Name of applicant.....

Date.....

Vigilance Clearance

I hereby confirm that I have no criminal/vigilance case pending against me. I further confirm that during my entire Government service, I have not been convicted for any criminal/corruption/vigilance case.

Signature.....

Name of applicant.....

Date.....

Circular

**Subject:- Honorarium and Travelling Allowance Bye Laws for Project
Quality Monitors**

The Consolidated guidelines on the captioned subject, is given below:-

1. Travelling Allowance:

The PQMs will be entitled for the Travelling Allowances as per his/her Pay level of Central Pay Matrix at the time of his/her retirement.

2. Honorarium

i. Honorarium for each day of field inspection and discussions with PIUs and the other concerned staff of the Implementing Agencies will be paid at prescribed rate from time to time. The present rate of Honorarium is Rs. 6000/- per day.

ii Honorarium will be paid only for the days of inspection/duty in MDoNER and discussions with PIU and other concerned staff and the days will be counted from the time the PQM reaches the state in which inspection is to be made. In case of arrival and departure days, stay of more than 12 hours in the state will be counted as a day.

iii Honorarium is restricted to a maximum of 10 days in a month as per guidelines.

2. Revision of rates

The rates may be revised by competent authority from time to time.

Interpretation

In interpretation of any clause, the decision of MDoNER shall prevail.

3. Power to relax

Power to relax in exceptional circumstances rests with MDoNER.
